TAUNTON AREA COMMUNITY TABLE

EMPLOYMENT APPLICATION

378 Bay Street, Taunton, MA 02780 | 508-386-3807

Thank you for your interest in joining TacT. Please complete all applicable sections. You may attach a resume, but please complete this application even if a resume is provided.

1. POSITION & APPLICANT INFORMATION

Position applying for _____

Date of application _____

Full name _____

Preferred name (optional) _____

Phone number _____

Email address _____

Home address (street, city, state, ZIP) _____

How did you hear about this opportunity? ☐ TacT website ☐ Indeed/online posting ☐ Friend/employee ☐ Community partner ☐ Other: _____

2. AVAILABILITY

Employment sought: ☐ Full-time ☐ Part-time ☐ Temporary/Seasonal ☐ No preference

Date available to start: _____ **Are you available for occasional evenings/weekends if needed?** ☐ Yes ☐ No

Day	Available From	Available Until
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

3. EMPLOYMENT ELIGIBILITY

Are you legally authorized to work in the United States? ☐ Yes ☐ No

Are you at least 18 years of age? ☐ Yes ☐ No

Can you perform the essential duties of the position, with or without reasonable accommodation? ☐ Yes ☐ No

Have you previously worked for TacT? ☐ Yes ☐ No If yes, when? _____

4. RELEVANT SKILLS & EXPERIENCE

Please check any areas in which you have experience or training:

☐ Food preparation / kitchen work ☐ Commercial cooking ☐ Food service / serving

☐ Dishwashing / sanitation ☐ Customer or guest service ☐ Cash handling / point of sale

☐ Inventory / receiving ☐ Volunteer coordination ☐ Nonprofit or community service

☐ Working with diverse populations ☐ Basic computer / data entry ☐ Facilities / cleaning

Certifications currently held (check all that apply): ☐ ServSafe/Food Protection ☐ Allergen Awareness ☐ CPR/First Aid ☐ Other: _____

Other skills, training, languages, or experience relevant to this position:

_____

_____

5. EDUCATION & TRAINING

School / Program	City & State	Course of Study	Degree / Certificate

6. EMPLOYMENT HISTORY

List your most recent employer first. You may attach a resume for additional history.

1. Employer / Organization _____	**Job title** _____
City / State _____	**Dates employed (month/year - month/year)** _____
Supervisor / Phone (optional) _____	**Reason for leaving** _____

Primary duties: _____

2. Employer / Organization _____	**Job title** _____
City / State _____	**Dates employed (month/year - month/year)** _____
Supervisor / Phone (optional) _____	**Reason for leaving** _____

Primary duties: _____

3. Employer / Organization _____	**Job title** _____
City / State _____	**Dates employed (month/year - month/year)** _____
Supervisor / Phone (optional) _____	**Reason for leaving** _____

Primary duties: _____

7. REFERENCES

Please provide three professional, volunteer, or academic references who are not relatives.

Name	Relationship / Organization	Phone	Email

8. ADDITIONAL INFORMATION

Tell us briefly why you are interested in working at Taunton Area Community Table and what you would bring to the role.

_____

_____

_____

_____

_____

9. APPLICANT ACKNOWLEDGMENT

I certify that the information I have provided in this application is true and complete to the best of my knowledge. I understand that any material misrepresentation or omission may disqualify me from consideration or, if employed, may result in termination of employment. I authorize Taunton Area Community Table to verify information related to my employment history, education, qualifications, and references as permitted by law. I understand that completion of this application does not constitute an offer or contract of employment.

Applicant signature: _____ **Date:** _____

Printed name: _____

Equal Opportunity Employment

Taunton Area Community Table is committed to equal employment opportunity and considers qualified applicants without regard to legally protected characteristics.

FOR OFFICE USE ONLY

Interview date: _____ Interviewer: _____ Status/notes: _____